

Designation of agent

Date _____

To Whom It May Concern:

In order to supplement our internal dispatch department, with the goal of decreasing idle time and deadhead miles on our trucks and increasing back-haul income, we have hired Independent Trucker Services, Inc. as our agent.

Their specific charge is to aid us in finding and booking loads from all available sources including, but not limited to, direct shippers, freight brokers and freight forwarders. Their personnel is granted the power to sign the Broker/Carrier agreements and rate confirmations in the capacity of Operations Manager.

They are also authorized to pursue collection efforts when a shipper, broker, etc. does not keep their commitment to pay within agreed terms.

Our agent will not bill the shipper/broker; we will bill directly for freight moved and will pay the agent directly for their services.

If you should have any questions about this arrangement, please don't hesitate to call us at (_____) - _____ or (_____) - _____.

Sincerely,

Owner/President

Company